

Contra Costa County Recorder Division Fee Schedule

(Effective January 1, 2018, Updated April 1, 2018)

Fee Title	Detail	Fee
Base Recording Fees Note: subject to SB 2 Building Homes and Jobs Act Tax if marked with asterisk		
Base Fee – 1 st Page	Per document title where all pages measure 8.5"x11" (GC 27361, 27397, 27361.4)	\$14.00*
Base Fee – 1 st Page of documents subject to Real Estate Fraud Fee	For the following titles, an additional fee of \$3.00 per title (above the Base \$14.00 fee) will be charged unless recorded concurrently with a transfer subject to the imposition of Transfer Tax: abstract of judgment, affidavit, amended deed of trust, assignment of deed of trust, assignment of lease, assignment of rents, construction deed of trust, covenants, conditions & restrictions (CC&Rs), declaration of homestead, deed of trust, easement, lease, lien, lot line adjustment, mechanic's lien, modification of deed of trust, notice of completion, notice of default, notice of trustee's sale, quitclaim deed, reconveyance, release, request for notice, rescission of notice of default, subordination agreement, substitution of trustee, trustee's deed upon sale (GC 27388 & CCC Res 95-633)	\$17.00*
Building Homes & Jobs Act Tax (SB2 – Atkins)	Additional \$75 per title, per transaction at the time of recording/filing any real estate instrument, paper or notice except those expressly exempted. Tax shall not exceed \$225 per transaction (defined as documents presented together and related to the same parties and property). (GC 27388.1)	\$75.00 to \$225.00
Each Additional Page	Per additional 8.5"x 11" page (GC 27361(a))	\$3.00
Combined Documents (containing more than one title)	Per each additional document title (GC 27361.1)	\$14.00* or \$17.00*
Additional Recording Fees		
Survey Monument Fee	Applies only to deeds showing other than a complete lot and tract legal description (GC 27584-27585 & CCC Ord. 64.6)	\$10.00
Nonconforming Fee	Additional \$3.00 per page fee applied to the entire document for any portion of the document that is not 8.5"x11" (GC 27361(a)(2))	\$3.00
Indexing Fee (more than 10 names)	Where additional names are required to be indexed, there will be a charge for each group of 10 names or fractional portion thereof after the initial group of 10 names (GC 27361.8)	\$1.00
Indexing Fee (more than 1 recording reference)	Per reference to previously recorded document (after the first one), which requires additional indexing (GC 27361.2)	\$1.00
Preliminary Change of Ownership Report (PCOR) (Fee in Lieu of)	An additional \$20 fee is charged when a transfer document is presented without a PCOR (R&T 480.3(b))	\$20.00
Penalty Print	If wording added to the printed form is spaced more than 9 lines per vertical inch or has more than 22 characters and spaces per inch measured horizontally, the penalty is \$1.00 per page (GC 27361)	\$1.00

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Involuntary Lien (e.g., abstract of judgment) Notification Fee	Additional \$7.00 per owner/debtor for notification of involuntary lien (GC 27297.5, 27387)	\$7.00
Documentary Transfer Tax		
Countywide Documentary Transfer Tax (DTT)	Collected on all transfers of real property, excluding liens remaining at the time of sale (RT 11911 & CCC Ord. 64.6)	\$0.55 (per \$500)
Richmond City Transfer Tax	Collected (in addition to the Countywide DTT) for the City of Richmond based on the full value of the property (Richmond Ord. No. 35-90)	\$7.00 (per \$1,000)
Map Recording Fees Note: subject to SB 2 Building Homes and Jobs Act Tax if marked with asterisk		
Filing or Recording of Map – 1 st page	Subdivision, parcel, survey and assessment (GC 27372, 27361, 27361.4)	\$9.00*
Each Additional Page	Each page after the first page (GC 27372, 27361(c))	\$3.00
Lien Recording Fees		
Release of Lien, Judgment, Encumbrance or Notice	Executed by the state or any political subdivision of the state (GC 27631.3, 27361.4, 27388, 27397(c)(1), 27361(d)(1), CCC Res 95-633)	\$15.00
Release of Lien, Judgment, Encumbrance or Notice	Recorded in ERROR by the state or any political subdivision of the state (GC 27361.3, GC27361.4)	\$0.00
Federal Tax Lien or Release	Per document title; additional page fees apply (GC 27361, 27397, 27361.4)	\$17.00
Financing Statements Note: subject to SB 2 Building Homes and Jobs Act Tax if marked with asterisk		
Effective April 1, 2018, a real estate fraud fee of \$3.00 (above the Base \$10.00 or \$20.00 fee) will be charged for all uniform commercial code (UCC) documents unless recorded concurrently with a transfer subject to the imposition of Transfer Tax (GC 27388 & CCC Res 95-633)		
UCC - 1 or 2 pages	Per document (GC 12194(a))	\$13.00*
UCC - 3 or more pages	Per document (GC 12194(b))	\$23.00*

Note: Fees on this schedule marked with an asterisk (*) are subject to the State-mandated Building Homes and Jobs Act (SB2-Atkins) tax of up to an additional \$225 in accordance with the legislative amendment of Government Code §27388.1, unless an exemption is claimed.

Copy and Filing Fees		
Preliminary 20-day Notice	Filing Fee	\$30.00
Preliminary 20-day Notice – Each additional lot notice	Each additional lot notice	\$4.50
Official Record Copy	Copy charge for each page of document (GC 27366, BOS Order 1/4/1994)	\$1.00
Maps	GC 27366 & BOS 1/4/1994	\$3.50
Certified Copy	Signed with official seal – in addition to official record copy fee (must be complete document)	\$2.50
Conformed Copy	Copy must be provided by customer at time of recording	\$0.00